

COVID-19 Pulse Survey User Guide

The user guide provides all the questions along with definitions and details for the 2021/ 2022 COVID-19 Pulse survey.

The web-based survey can be accessed using this link: [COVID-19 Pulse Survey](#)

Demographic Information	
Questions	Overview/Supporting Definitions
Board Identification	
Please select your board	Please select your board from the drop-down list.
Student Enrollment Secondary	
<p>Have the number of secondary students registered for in-person or remote learning changed for this month?</p> <p><input type="checkbox"/> Yes (go to next question)</p> <p><input type="checkbox"/> No (go to elementary enrollment update)</p>	<p>This question will appear after the first time you complete the survey. For subsequent months, if boards do not have any changes, they will be able to proceed to the next question of the survey (elementary enrollment).</p>
<p>1. How many secondary students are registered for in-person learning for the 2021/2022 school year?</p> <p>2. How many secondary students are registered for remote learning for the 2021/2022 school year?</p>	<p>Secondary Student Enrollment <i>(Applicable to boards with 9-12 students)</i></p> <p>Definitions:</p> <p>“Registered in-person”: are students that have indicated they will be attending in-person schooling. If a student needs to move to remote learning because of a case or suspected case of COVID19 they would still be counted as registered for in-person.</p> <p>“Registered remote learning”: are students that have indicated they will be attending school remotely. This does not include students that are learning remotely because of an outbreak or public health or provincial order.</p>
Student Enrollment Elementary <i>(Applicable to boards with K-8 students)</i>	
<p>Have the number of elementary students registered for in-person or remote learning changed for this month?</p> <p><input type="checkbox"/> Yes (go to next question)</p> <p><input type="checkbox"/> No (go to next section)</p>	<p>This question will appear after the first time you complete the survey. For subsequent months, if boards do not have any changes, they will be able to proceed to the next section of the survey (Program Delivery).</p>
<p>3. How many elementary students are registered for in-person</p>	<p>“Registered in-person”: are students that have indicated they will be attending in-person schooling.</p>

<p>learning for the 2021/2022 school year?</p> <p>4. How many elementary students are registered for remote learning for the 2021/2022 school year?</p>	<p>If a student needs to move to remote learning because of a case or suspected case of COVID19 they would still be considered as registered for in-person.</p> <p>“Registered remote learning”: are students that have indicated they will be attending school remotely. This does not include students that are learning remotely because of an outbreak or public health or provincial order.</p>
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Program Delivery

Questions	Overview/Supporting Definitions
<p>Have any of your responses for the remote learning section changed? (remote learning model, specific courses offered remotely or ability for students to switch between in-person and remote)</p> <p><input type="checkbox"/> Yes (go to next question)</p> <p><input type="checkbox"/> No (go to next section)</p>	<p>This question will appear after the first time you complete the survey. For subsequent months, if boards do not have any changes, they will be able to proceed to the next section of the survey (Access to Technology)</p>

Remote Learning

<p>5. What model of remote learning is being provided for the 2021/2022 school year?</p> <p><input type="checkbox"/> Centrally Run Virtual School (elementary)</p> <p><input type="checkbox"/> Centrally Run Virtual School (secondary)</p> <p><input type="checkbox"/> Locally Run Virtual School(s) (elementary)</p> <p><input type="checkbox"/> Locally Run Virtual School(s) (secondary)</p> <p><input type="checkbox"/> Hybrid remote learning (elementary)</p> <p><input type="checkbox"/> Hybrid remote learning (secondary)</p> <p><input type="checkbox"/> Other [user to specify]</p> <p>6. Are there specific grades or courses that will offer alternative models then listed above?</p> <p><input type="checkbox"/> Yes (go to next question)</p> <p><input type="checkbox"/> No (if no skip next question)</p>	<p>Centrally Run Virtual School: A virtual school that is independent of the student’s home school run centrally for students across the board.</p> <p>Locally Run Virtual Class: A virtual class that is organized by the student’s home school. It serves the students in the local area of the board (e.g. family of schools)</p> <p>Hybrid remote learning: Students attending remotely participate alongside the students learning in-person. This could be done via live streaming or other methods to facilitate the student’s participation in the class.</p> <p>Alternative models for specific classes or grades. Specific classes or grades that offer an alternative model of remote learning because of the nature of the course or other local context.</p>
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<p>7. Please list the specific grades or courses that will offer alternative models. [open text response]</p> <p>8. Are students able to switch between models? <input type="checkbox"/> Yes (go to next question) <input type="checkbox"/> No (go to next section)</p> <p>9. When can students switch? <i>(Select all that apply)</i> <input type="checkbox"/> Upon request (elementary) <input type="checkbox"/> Upon request (secondary) <input type="checkbox"/> End of an elementary term <input type="checkbox"/> End of a secondary term (e.g., semester, quadmester etc.) <input type="checkbox"/> Other [user to specify]</p>	<p>Switching Models: Opportunities for students that are registered for remote or in-person to switch the model of learning the student is registered in.</p>
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Access to Technology

Questions	Overview/Supporting Definitions
<p>Have your responses to the access to technology section changed? (percentage of students requiring a device, percentage of students requiring internet access) <input type="checkbox"/> Yes (go to next question) <input type="checkbox"/> No (go to next section)</p>	<p>This question will appear after the first time you complete the survey. For subsequent months, if boards do not have any changes, they will be able to proceed to the next section of the survey (Staffing capacity).</p>
<p>10. What percentage of students that require a device to support their remote learning have access to a device? (enter number between 0-100)</p> <p>11. What percentage of students that require internet access to support their remote learning have access to the internet? (enter number between 0-100)</p>	<p>Require a device: devices specifically to support students that are learning remotely. A device is any device (i.e., laptop, Chromebook, tablet) that allows students to work remotely. The device could be provided by the board or belong to the student.</p> <p>Require internet access: access specifically provided to support students that are learning remotely. Access could be provided by a remote access device (e.g., mobile broadband hotspot devices like Rocket Sticks, MiFis and Rocket Hubs, etc) that allows students to work remotely. The access could be board provided or existing access the student has.</p>

Staffing Capacity	
Questions	Overview/Supporting Definitions
<p>Have any of the staffing capacity related questions changed from your previous response?</p> <p><input type="checkbox"/> Yes (go to next question)</p> <p><input type="checkbox"/> No (go to next section)</p>	<p>This question will appear after the first time you complete the survey. For subsequent months, if boards do not have any changes, they will be able to proceed to the next section of the survey (COVID 19 staffing).</p>
<p>12. Has the introduction of a temporary certificate assisted your board in meeting hiring needs? <i>(question to be asked in September and January only)</i></p> <p>13. How many teachers with a temporary certificate were hired for the 2020-21 academic year? <i>(this question will appear in September only)</i></p> <p>14. How many teachers with a temporary certificate were hired for the 2021-22 academic year?</p> <p>15. How many occasional teachers do you currently have available?</p> <p>16. How many occasional teachers does your board require to meet operational needs?</p> <p>17. How many times in the last month have you had to rely on emergency unqualified individuals due to a shortage of occasional teachers?</p>	<p>Temporary Certificate of Qualification and Registration: a limited one-time, emergency measure designed to address severe teacher shortages in Ontario’s public-school system caused by the COVID-19 pandemic.</p> <p>Please indicate the number of teachers with a temporary certificate that were hired during the last academic year (2020-21). This question will only appear in September’s survey.</p> <p>Please indicate the cumulative number of teachers with a temporary certificate hired during this academic year (2021-22). Please indicate the cumulative hires, not the monthly new hires.</p> <p>Please indicate the total number of occasional teachers the board currently has available.</p> <p>Please indicate the total number of occasional teachers the board requires. We will use this to identify any gaps between the number of occasional teachers your board has available and the total number you feel is needed to meet the board’s needs.</p> <p>“Unqualified individuals” in this instance are individuals who are 18 years of age or older, employed in a teaching position, who do not possess an Ontario teaching certificate and are employed to supervise a class when a certified occasional teacher is unavailable, i.e., emergency replacement as permitted by the <i>Education Act</i>.</p>

<p>18. How many times in the last month have you had to rely on emergency unqualified individuals due to a shortage of casual staff for non-teaching positions?</p>	<p>“Unqualified individuals” in this instance are individuals who are 18 years of age or older, employed in a non-teaching position in an emergency situation.</p> <p>In establishing the “number of times”, each instance in one day should be considered as one. Therefore, if there were 2 instances on one day and 15 instances on a separate day in a month, it would be 17 times in total for the month.</p>
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COVID-19 Staffing

Questions	Overview/Supporting Definitions
<p>Projected total staffing from the \$304 million provincial investment in COVID-19 staffing supports.</p> <p>Please provide the <u>projected</u> total staffing for the 2021-22 academic year from the \$304 million provincial COVID-19 staffing support, including spending and FTE for the following positions (<i>question to be asked September only</i>)</p> <p>19. Teachers, excluding Occasional Teachers</p> <ul style="list-style-type: none"> a. Spending \$ b. FTE <p>20. Early Childhood Educators</p> <ul style="list-style-type: none"> a. Spending \$ b. FTE <p>21. Educational Assistants</p> <ul style="list-style-type: none"> a. Spending \$ b. FTE <p>22. Principals</p> <ul style="list-style-type: none"> a. Spending \$ b. FTE 	<p>Projections for the \$304 million provincial investment in COVID-19 staffing supports</p> <p>Please provide your total staffing projected spending and full time equivalent (FTE) for the 2021-22 academic year using the \$304 million provincial investment in COVID-19 staffing supports for each position.</p> <p>Teachers (excludes daily supply teachers): Any permanent and long-term occasional teaching position including physical and remote classroom teachers.</p> <p>Early Childhood Educators (ECE): Any ECE positions including physical and remote classroom ECE positions.</p> <p>Educational Assistants (EA): Any EA positions including physical or remote classroom EA, Special Needs Assistants and other workers who provide direct support to students with special education needs.</p> <p>Principals and Vice Principals (P and VP) hired to support remote learning: P and VP supporting students being taught at a distance where students and educators are not in a conventional classroom setting.</p>

<p>23. Vice-Principals</p> <ul style="list-style-type: none"> a. Spending \$ b. FTE <p>24. Other School Administration</p> <ul style="list-style-type: none"> a. Spending \$ b. FTE <p>25. Custodians</p> <ul style="list-style-type: none"> a. Spending \$ b. FTE <p>26. Occasional Teachers</p> <ul style="list-style-type: none"> a. Spending \$ 	<p>School Administration Staff: School office support staff traditionally funded through the School Foundation Grant of the Grants for Student Needs (GSN) funding model.</p> <p>Custodians: Custodial staff supporting enhanced cleaning.</p> <p>Occasional Teachers: Occasional teachers utilized to replace a teacher on a daily basis.</p>
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COVID19 Monthly Staffing

Questions	Overview/Supporting Definitions
<p>Have you hired any additional staff this month using the additional \$304 million provincial COVID-19 staffing support funding?</p> <ul style="list-style-type: none"> <input type="checkbox"/> Yes <input type="checkbox"/> No (skip to next section) 	<p>This question will appear after the first time you complete the survey. For subsequent months, if boards do not have any changes, they will be able to proceed to the next section of the survey (Contact Information). Please note that for this section hiring additional staff includes utilizing occasional teachers using the additional COVID-19 funding.</p>
<p>For each position below please provide the total FTE hired during the month, from the \$304 million provincial investment in COVID-19 staffing supports. (NOTE: Report new FTE hires for the month not the cumulative FTE to date).</p> <p>27. Teachers, excluding Occasional Teachers (FTE)</p> <p>28. Early Childhood Educators (FTE)</p> <p>29. Educational Assistants (FTE)</p> <p>30. Principals (FTE)</p> <p>31. Vice-Principals (FTE)</p> <p>32. Other School Administration (FTE)</p> <p>33. Custodians (FTE)</p> <p>34. Occasional Teachers – (Please enter amount spent for the month)</p>	<p>Monthly additional staffing hires with COVID funding.</p> <p>For each month please enter the Full Time Equivalent (FTE) hires for each position. Please note this is just the hires for the month you are reporting for, not the cumulative FTE. We will calculate the cumulative.</p> <p>For occasional teachers please provide the amount spent for the month, (not the cumulative) you are reporting for.</p>

Contact

Contact Name:
Position:
Board Email:

Please provide your contact information including your board email. By providing your contact information you are indicating you are authorized to provide responses for your board, and we can contact you if clarification or follow-up is needed.