

Ministry of Education

Deputy Minister

Mowat Block
Queen's Park
Toronto ON M7A 1L2

Ministère de l'Éducation

Sous-ministre

Édifice Mowat
Queen's Park
Toronto ON M7A 1L2



Memorandum To:

Directors of Education
Supervisory Officers and Secretaries of School Authorities
Principals of Elementary Schools
Principals of Secondary Schools
Principals of Provincial and Demonstration Schools

From:

George Zegarac
Deputy Minister

Date:

June 21, 2013

Subject:

Use of Copyright-Protected Works for Education: Policy/Program
Memorandum No. 157

Please find attached the Policy/Program memorandum (PPM) No. 157 entitled *Use of Copyright-Protected Works for Education*, which comes into effect immediately. This PPM is pursuant to the *Copyright Modernization Act, 2012*, which received Royal Assent on June 29, 2012. The PPM is also pursuant to the Supreme Court of Canada's decision of July 12, 2012, that clarified that educators may copy "short excerpts" of copyright-protected works for students in their classes, in accordance with the fair dealing provisions in the *Copyright Act*.

The PPM provides the recommended guidelines that describe the conditions and limits of fair dealing for education. It also describes the roles and responsibilities of school boards regarding the educational use of copyright-protected works in compliance with the *Copyright Act*, including uses that are outside permitted provisions. The PPM also provides recommended compliance strategies for boards.

Please share this PPM with your superintendents and principals. If there are any questions relating to the PPM, please contact your ministry regional office.

Sincerely,

A handwritten signature in black ink that reads "George Zegarac".

George Zegarac
Deputy Minister

Enclosure: *Policy/Program Memorandum (PPM) No. 157: Use of Copyright Protected Works for Education*

c:

Barry Pervin
Assistant Deputy Minister, Instruction and Leadership Development Division

Grant Clarke
Assistant Deputy Minister, Learning and Curriculum Division

Janine Griffore
Assistant Deputy Minister, French Language, Aboriginal Learning and Research Division

Rhonda Kimberley-Young
Secretary-Treasurer, Ontario Teachers' Federation (OTF)

Terry Hamilton
President, Ontario Teachers' Federation (OTF)

Gene Lewis
General Secretary, Elementary Teachers' Federation of Ontario (ETFO)

Sam Hammond
President, Elementary Teachers' Federation of Ontario (ETFO)

Pierre Côté
General Secretary, Ontario Secondary School Teachers' Federation (OSSTF)

Ken Coran
President, Ontario Secondary School Teachers' Federation (OSSTF)

Marshall Jarvis
General Secretary, Ontario English Catholic Teachers' Association (OECTA)

Kevin O'Dwyer
President, Ontario English Catholic Teachers' Association (OECTA)

Carol Jolin
President, Association des enseignantes et des enseignants franco-ontariens (AEFO)

Pierre Léonard
Executive Director, Association des enseignantes et des enseignants franco-ontariens (AEFO)

Paul Lacalamita
Executive Director, Catholic Principals' Council of Ontario (CPCO)

Ian McFarlane
Executive Director, Ontario Principals' Council (OPC)

Luc Carrier
President, Association des directions et direction adjointes des écoles franco-ontariennes (ADFO)

Nadine Goulet
Executive Director, Association des directions et direction adjointes des écoles franco-ontariennes (ADFO)

Frank Kelly
Executive Director, Council of Ontario Directors of Education (CODE)
Ontario Public Supervisory Officials' Association (OPSOA)

Bernard Roy
Conseil ontarien des directrices et des directeurs de l'éducation de langue française (CODELF)

Theresa Harris
Executive Director, Ontario Catholic Supervisory Officers' Association (OCSOA)

Julie Bisson
President, Association des gestionnaires de l'éducation franco-ontarienne (AGEFO)

Louise Pinet
Executive Director, Association des conseillères et des conseillers des écoles publiques de l'Ontario (ACÉPO)

Benoît Mercier
Executive Director, Association franco-ontarienne des conseils scolaires catholiques (AFOCSC)

Kevin Kobus
Executive Director, Ontario Catholic School Trustees' Association (OCSTA)

Gail Anderson
Executive Director, Ontario Public School Boards' Association (OPSBA)

Michael Salvatori
Registrar and Chief Executive Officer, Ontario College of Teachers (OCT)